


Home News & Notices

 Economy Rental Car Company does not participate in the U.S. Government Rental Car Program. Do not make any rental car reservations with this company

DEPARTMENT OF DEFENSE

YOUR TRAVEL & EXPENSE MANAGEMENT HUB FOR DoD TRIPS

Military members and DoD Civilian personnel can
book official travel and manage travel expenses.

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How It Works



Defense Travel System

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Regulations, Uniformed Service Members and DoD Civilian Employees; and E.O. 9397 (SSN), as amended.

PRINCIPAL PURPOSE(S): The purpose of DTS is to provide a DoD-wide travel management process which will cover all official travel, from pre-travel arrangements to post-travel payments. The system facilitates the processing of official travel requests for DoD personnel and other individuals who travel pursuant to DoD travel orders. DTS provides information to financial systems to provide the reimbursement of travel expenses incurred by individuals while traveling on official business. DTS includes a tracking and reporting system whereby DoD can monitor the authorization, obligation, and payment for such travel.

ROUTINE USE: To Federal and private entities providing travel services for purposes of arranging transportation and lodging for those individuals authorized to travel at government expense on official business. To the Internal Revenue Service to provide information concerning the pay of travel allowances which are subject to federal income tax. To banking establishments for the purpose of confirming billing or expense data. See the applicable system of records notice for a complete listing of routine uses: DMDC 28 DoD, Defense Travel System (DTS) located at <http://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORNArticle-View/Article/570689/dhra-08-dod/>.

DISCLOSURE: Voluntary, however, failure to provide all of the requested information may preclude the processing of both the travel request and the claim for reimbursement.

OMB CONTROL NUMBER: 0704-AAEF

OMB EXPIRATION DATE: XX/XX/XXXX

AGENCY DISCLOSURE NOTICE

The public reporting burden for this collection of information, 0704-AAEF, is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mcalex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

Decline

Accept

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TOP

About DTS

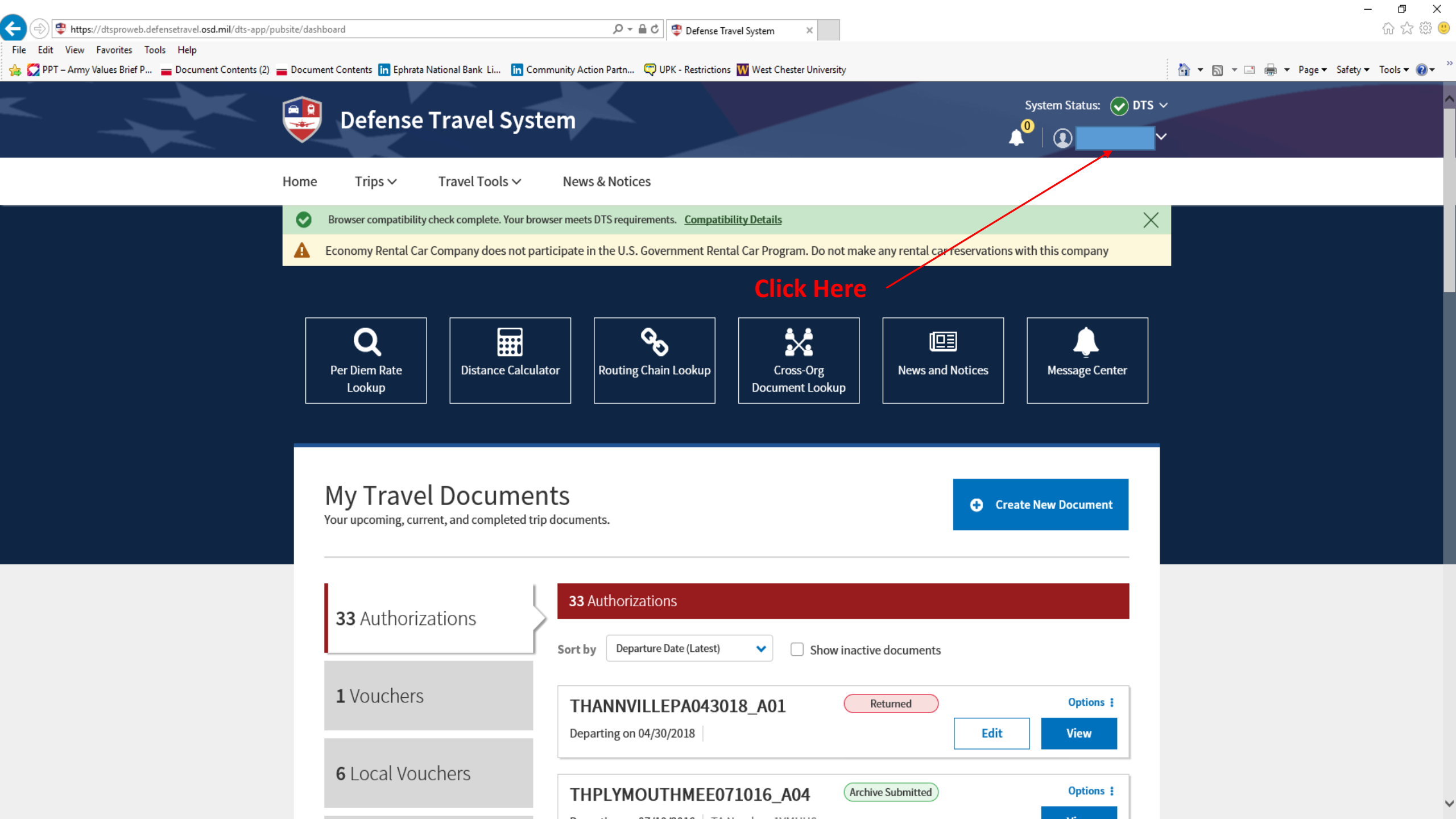
Browser Support

Accessibility

Privacy Policy & Security Notice



DEFENSE TRAVEL SYSTEM



✓ Browser compatibility check complete. Your browser meets DTS requirements. [Compatibility Details](#) ✕

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Per Diem Rate
Lookup



Distance Calculator



Routing Chain Lookup



Cross-Org
Document Lookup



News and Notices



Message Center

My Travel Documents

Your upcoming, current, and completed trip documents.

+ Create New Document

33 Authorizations

1 Vouchers

6 Local Vouchers

33 Authorizations

Sort by Departure Date (Latest) ▼ ☐ Show inactive documents

THANNVILLEPA043018_A01

Returned

Options ⋮

Departing on 04/30/2018

Edit

View

THPLYMOUTHMEE071016_A04

Archive Submitted

Options ⋮

07/10/2016

TAN

PLYMOUTH

View

https://dtsproweb.defensetravel.osd.mil/dts-app/pubsite/dashboard#

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System Status: ✔ DTS

Organization: DA180PAATNG
Organization Access: None
Group Access: None

My Profile
Log Out

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Create New Document

33 Authorizations

1 Vouchers

6 Local Vouchers

0 Group Authorizations

33 Authorizations

Sort by Departure Date (Latest) Show inactive documents

THANNVILLEPA043018_A01

Returned

Options

Departing on 04/30/2018

Edit

View

THPLYMOUTHMEE071016_A04

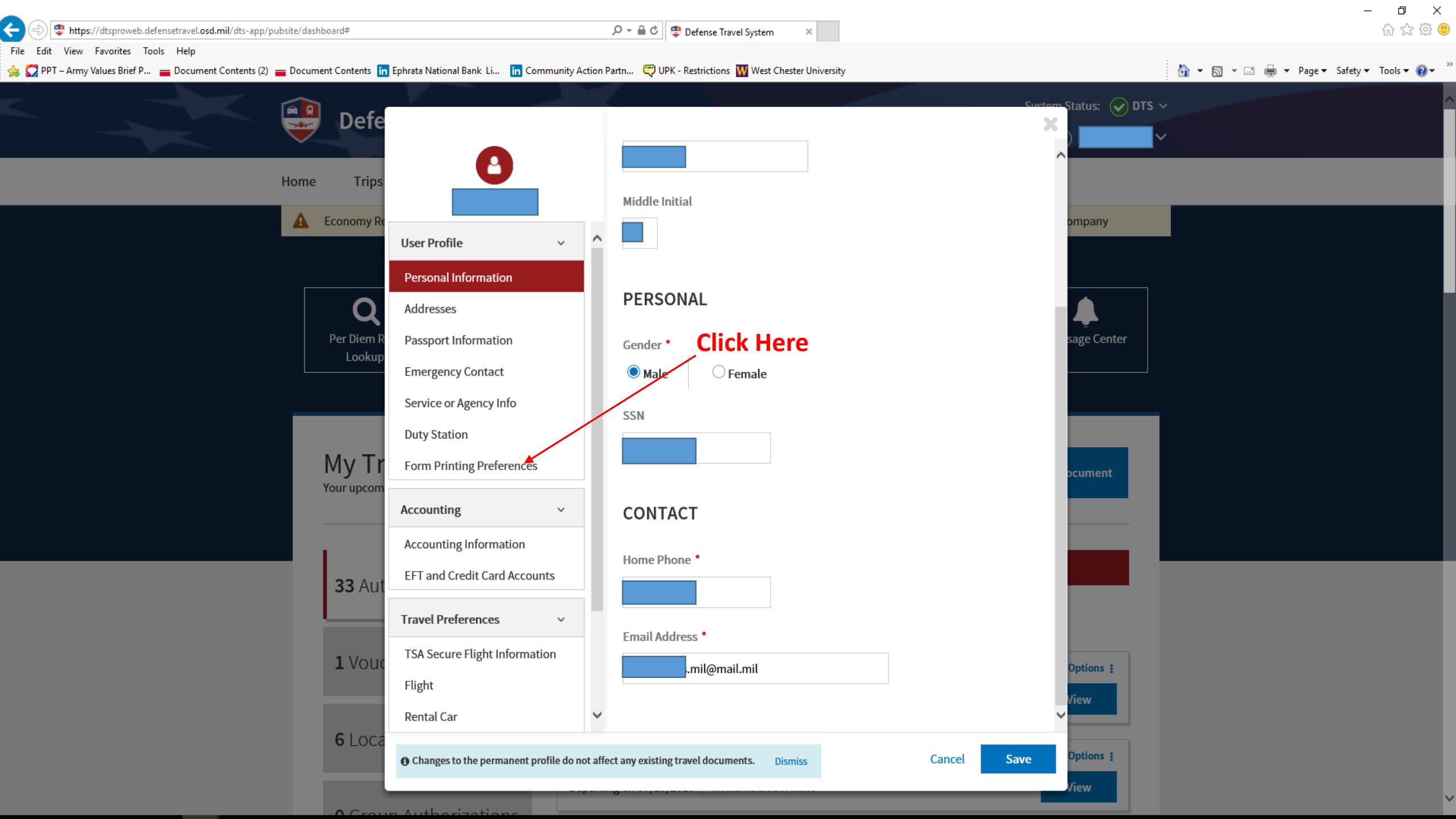
Archive Submitted

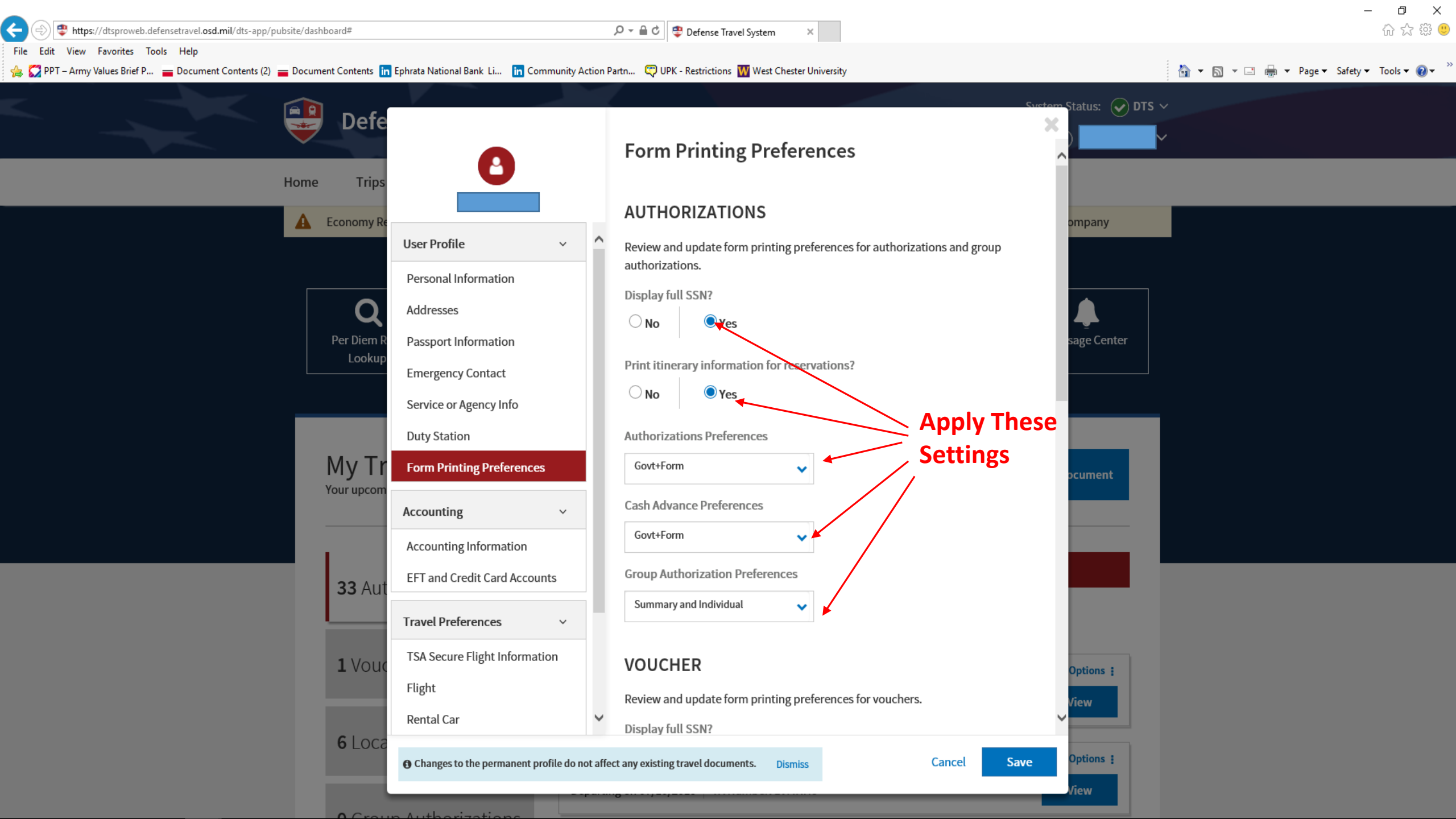
Options

Departing on 07/10/2016 TA Number: 1VMHH6

View

https://dtsproweb.defensetravel.osd.mil/dts-app/pubsite/all/notices





Form Printing Preferences

AUTHORIZATIONS

Review and update form printing preferences for authorizations and group authorizations.

Display full SSN?

☐ No

☒ Yes

Print itinerary information for reservations?

☐ No

☒ Yes

Authorizations Preferences

Govt+Form

Cash Advance Preferences

Govt+Form

Group Authorization Preferences

Summary and Individual

VOUCHER

Review and update form printing preferences for vouchers.

Display full SSN?

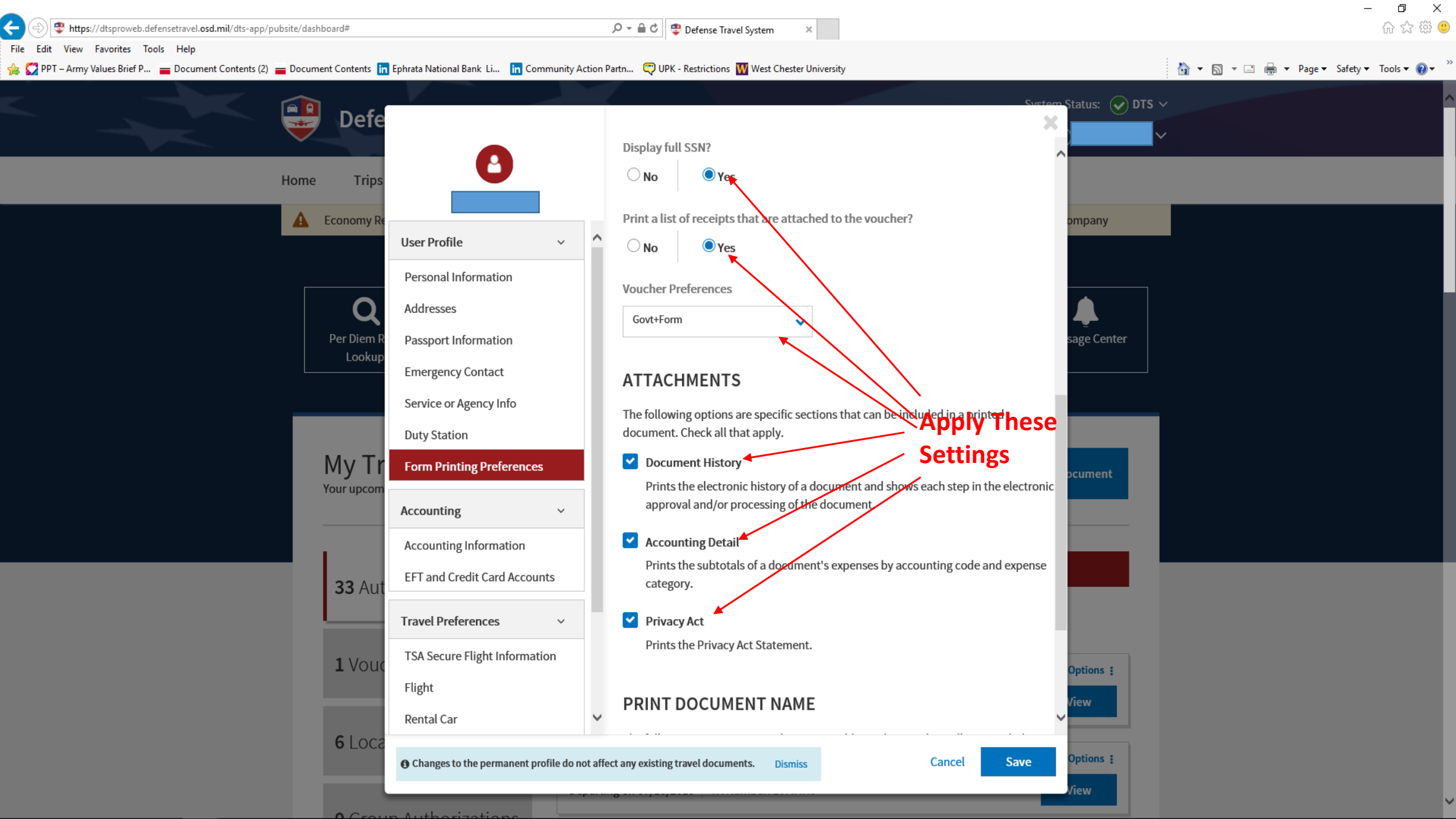
Apply These Settings

Changes to the permanent profile do not affect any existing travel documents.

Dismiss

Cancel

Save



User Profile

Personal Information

Addresses

Passport Information

Emergency Contact

Service or Agency Info

Duty Station

Form Printing Preferences

Accounting

Accounting Information

EFT and Credit Card Accounts

Travel Preferences

TSA Secure Flight Information

Flight

Rental Car

Display full SSN?

☐ No ☒ Yes

Print a list of receipts that are attached to the voucher?

☐ No ☒ Yes

Voucher Preferences

Govt+Form

ATTACHMENTS

The following options are specific sections that can be included in a printed document. Check all that apply.

☒ Document History
Prints the electronic history of a document and shows each step in the electronic approval and/or processing of the document

☒ Accounting Detail
Prints the subtotals of a document's expenses by accounting code and expense category.

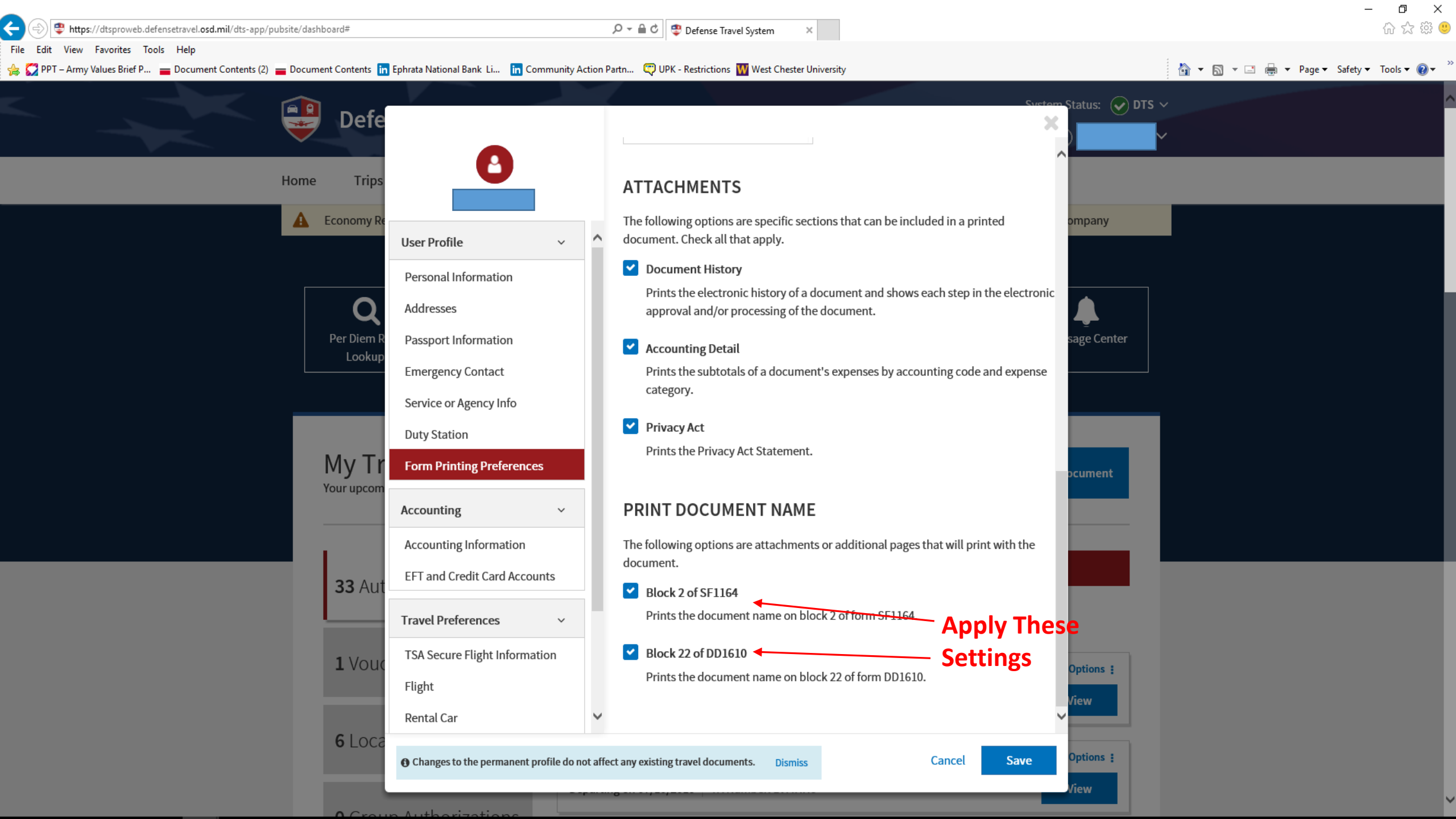
☒ Privacy Act
Prints the Privacy Act Statement.

PRINT DOCUMENT NAME

Changes to the permanent profile do not affect any existing travel documents. Dismiss

Cancel

Save



Home Trips

Economy Re

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Lookup



My Tr
Your upcom

33 Aut

1 Vou

6 Loca

Group Authorizations

User Profile

Personal Information

Addresses

Passport Information

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Form Printing Preferences

Accounting

Accounting Information

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ATTACHMENTS

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- ☒ **Document History**
Prints the electronic history of a document and shows each step in the electronic approval and/or processing of the document.
- ☒ **Accounting Detail**
Prints the subtotals of a document's expenses by accounting code and expense category.
- ☒ **Privacy Act**
Prints the Privacy Act Statement.

PRINT DOCUMENT NAME

The following options are attachments or additional pages that will print with the document.

- ☒ **Block 2 of SF1164**
Prints the document name on block 2 of form SF1164.
- ☒ **Block 22 of DD1610**
Prints the document name on block 22 of form DD1610.

Apply These Settings

33 Authorizations

1 Vouchers

6 Local Vouchers

0 Group Authorizations

33 Authorizations

Sort by

Departure Date (Latest)

☐ Show inactive documents

THANNVILLEPA043018_A01

Returned

Options

Print Authorization

Manage Adjustments

Cancel Trip...

View

THPLYMOUTHMEE071016_A04

Archive Submitted

View

THFTBENNINGGA041616_A01

Archive Img Sub

Options

View

THFTINDIANTOW012215_A01

Archive Img Sub

Options

View

THFTLEEVA120414_A01

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Click Here

https://dtsproweb.defensetravel.osd.mil/dts-app/pubsite/dashboard?progRecId=3882429

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